



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		<b>MENDIPATHAR COLLEGE</b>
Name of the head of the Institution		<b>Amellina G. Momin</b>
Designation		<b>Principal (in-charge)</b>
Does the Institution function from own campus		<b>Yes</b>
Phone no/Alternate Phone no.		<b>03659-268220</b>
Mobile no.		<b>9436166207</b>
Registered Email		<b>mendipatharcollege@yahoo.com</b>
Alternate Email		<b>ranjitde71@yahoo.in</b>
Address		<b>Mendipathar, P.O. Mendipathar, Dist.-North Garo Hills, State: Meghalaya, PIN - 794112</b>
City/Town		<b>Mendipathar</b>
State/UT		<b>Meghalaya</b>
Pincode		<b>794112</b>

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Shri Bhaskar Jyoti Borah			
Phone no/Alternate Phone no.		+919436166207			
Mobile no.		9101784383			
Registered Email		mendipatharcollege@yahoo.com			
Alternate Email		borah_bhaskar@rediffmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://mendipatharcollege.com/aqar/">http://mendipatharcollege.com/aqar/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="https://mendipatharcollege.com/academic/s/">https://mendipatharcollege.com/academic/s/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.9	2018	26-Sep-2018	25-Sep-2023
<b>6. Date of Establishment of IQAC</b>			22-Mar-2017		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Organized One Workshop for the Teaching Staff on		16-Nov-2019 1		23	

AQAR Preparation and Second Cycle Accreditation		
Organized Teacher Parents Meet Departmentally	13-Nov-2019 2	1000
Webinar organized by NSS Unit in association with IQAC, on Literacy, Teaching and Learning in the Covid Nineteen Crisis and Beyond	12-Sep-2020 1	9
Organized one Webinar for the Students on Productive Time Management During Lock Down Period	13-May-2020 1	21
Organized One Webinar for Teaching Staff (State Level) on Covid Nineteen Impact on Higher Education in the context of Meghalaya State	20-Jun-2020 1	40
Organized One Week Faculty Development Programme on Behavioural Remodeling and Use of ICT Tools for Class Room Delivery of Teachers	16-Mar-2020 5	29
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
1. Organized Teacher Parents Meet Departmentally	
2. Organized One Workshop for the Teaching Staff on AQAR Preparation and Second Cycle Accreditation on 16th November, 2019	
3. Organized One Week Faculty Development Programme on Behavioural Remodeling and Use of ICT Tools for Class Room Delivery of Teachers from 16th to 20th March, 2020	
4. Organized One Webinar for Teaching Staff (State Level)	
5. Organized one Webinar for the Students on Productive Time Management During Lock Down Period	

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
To reform the internal examination system	Internal Examinations introduced as per NEHU External Examination Model
To Organize one Workshop for the Students	Due to Lockdown One Webinar was organized for the Students on Productive Time Management During Lockdown Period
To Organize a Faculty Development Programme	A Faculty Development Programme was organized in Collaboration with E&ICT Academy, IIT,Guwahati
To Organize Parent Teachers Meet	Parent Teachers Meet was organized Departmentally for the first time with the participation of more than One thousand parents
To Organize Career Counselling Programmes	A Career Talk was organized by the Career Counselling Cell where One Hundred Seventy One Students Participated
To Organize Departmental Seminars for Students	All the Departments Organized Seminars where the Students Presented their Papers Successfully

[View File](#)

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1"><thead><tr><th>Name of Statutory Body</th><th>Meeting Date</th></tr></thead><tbody><tr><td>Governing Body, Mendipathar College and IQAC</td><td>15-Nov-2020</td></tr></tbody></table>		Name of Statutory Body	Meeting Date	Governing Body, Mendipathar College and IQAC	15-Nov-2020
Name of Statutory Body	Meeting Date				
Governing Body, Mendipathar College and IQAC	15-Nov-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	10-Aug-2018				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	13-Jun-2020				
<b>17. Does the Institution have Management Information System ?</b>	No				

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Mendipathar College has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of academic year. Distribution of workload and preparation of time table is done in advance by every department. Every teacher receives the individual time table along with exam schedules. All the departments are involved in scheduling academic, co curricular events to enrich the learning process Though syllabus is prescribed by the university, teachers use innovative methods for better delivery of the curriculum. The new classrooms are well equipped with microphones, LCD projector, and blackboards, and whiteboards. The use of ICT tools, student presentations in the classroom enriches the learning experience. Every department adopts various innovative methods to facilitate the process of teaching and learning. The institution has a well-maintained library, with the latest books required for curriculum delivery. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students. Students are motivated to visit library. The Institution encourages all teachers to attend FDP programs to update themselves and ensure effective curriculum deliverance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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		Introduction		ability/entrepreneurship	Development
Latex Harvest Technician(Tapper)	Nil	18/09/2020	100	Employability	Skill Development
Field Technician Other Home Appliances	Nil	19/09/2020	100	Employability	Skill Development
Distributor Salesman	Nil	15/08/2020	100	Employability	Skill Development
Gardener	Nil	14/08/2020	100	Employability	Skill Development

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	480	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	Yes
Employers	Yes

Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

The feedback is collected by the Feedback Committee and is analyzed statistically. Data collected is analyzed and compiled by the Committee and necessary suggestions are deliberated for implementation at the Institutional Level. This year feedback also has been obtained from the Teachers on Curriculum and also from the Employers.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Education	55	68	41
BA	Economics	50	22	13
BA	Political Science	70	75	46
BA	History	60	59	53
BA	Philosophy	50	43	32
BA	Garo	195	244	195
BA	English	50	58	31

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1101	Nil	35	Nil	Nil

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	25	10	4	Nil	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system enables the teachers to know the students better to recognize the advanced and the slow learners the participation of the students in the various activities of the college etc. The departments are implementing mentoring system for the honours courses only. All the full time teachers are a part of the Mentoring System. The number of Mentees is divided among the teachers departmentally. The Teachers guide the Mentees and also provide counselling to them on specific issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1101	35	1:31

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	12	Nil	Nil	3

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA, POLITICAL SCIENCE (BA2)	6th Semester	12/10/2020	08/12/2020
BA	BA, PHILOSOPHY(BA2)	6th Semester	12/10/2020	03/12/2020
BA	BA, HISTORY (BA2)	6th Semester	12/10/2020	08/12/2020
BA	BA, GARO (BA2)	6th Semester	12/10/2020	16/12/2020
BA	BA, ENGLISH (BA2)	6th Semester	12/10/2020	14/12/2020
BA	BA, EDUCATION (BA2)BA2	6th Semester	12/10/2020	05/12/2020
BA	BA, ECONOMICS (BA2)	6th Semester	12/10/2020	04/12/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the internal evaluation system for various courses and programmes is being done under the guidelines prescribed by the affiliating university NEHU, it is



not possible to undertake massive reforms in the CIE system. Apart from the semester examinations, some departments also adopt certain internal evaluation procedures like student seminars, class tests, home assignments, etc. It is ensured that the semester examinations (as envisaged by the university as part of the CIE), are carried on smoothly and in a hassle free manner. The Examination Committee is responsible for preparing a subject wise examination routine for the various academic departments. The departments normally holds the examinations as per this prescribed routine, but sometimes makes slight adjustments under unwarranted circumstances and as per convenience of the students. The answer scripts are evaluated at the departmental level and the marks retained till the term end examinations, when it has to be sent to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the institution under the supervision of the IQAC. This calendar incorporates various important events and activities planned during the academic year viz. schedule of the events like observance of college annual foundation day, annual college week celebration, student union elections, etc. However, different miscellaneous events/celebrations, mostly events that are conducted/ held at short notices or within short preparation schedules are excluded from the purview of this academic calendar. Semester examinations are conducted as per schedule of the Affiliating University. Internal Examinations are Scheduled by the Examination Cell of the College.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://mendipatharcollege.com/academics/4a-courses/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Education	42	9	21.42
BA	BA	Economics	19	3	15.78
BA	BA	Political Science	42	15	35.71
BA	BA	History	36	17	47.22
BA	BA	Philosophy	41	19	46.34
BA	BA	Garo	79	37	46.83
BA	BA	English	42	16	38.09

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://mendipatharcollege.com/wp-content/uploads/2021/08/SSS\\_2019-20.docx](http://mendipatharcollege.com/wp-content/uploads/2021/08/SSS_2019-20.docx)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Department of Social Welfare, Government of Meghalaya	1	1
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

## Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	21	67	16	Nill
<b>Presented papers</b>	3	4	1	Nill
<a href="#">View File</a>				

## 3.4 – Extension Activities

## 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Swachhta Pakhwada, 1st August to 5th August, 2019</b>	<b>NSS Mendipathar College Unit</b>	4	23
<b>World Environment Day, 5th June 2019</b>	<b>NSS Mendipathar College Unit</b>	10	26
<b>Swachhta Pakhwada, 1st August to 5th August, 2019</b>	<b>NSS Mendipathar College Unit</b>	4	23
<b>Essay writing Competition, 17th October, 2019</b>	<b>NSS Mendipathar College Unit</b>	20	69
<b>Cleaning Drive, 5th November</b>	<b>NSS Mendipathar College Unit</b>	15	150
<b>Educational Tour</b>	<b>NSS Mendipathar College Unit</b>	7	94
<b>Distribution of Masks, 3rd June, 2020</b>	<b>NSS Mendipathar College Unit</b>	2	6

World Environment Day, 5th June, 2020	NSS Volunteers and EBSB Members	7	9
International Yoga Day, 21st June, 2020	NSS Volunteers and EBSB Members	3	14
International Day Against Drug Abuse and Illicit Trafficking, 26th June, 2020	NSS Volunteers and EBSB Members	3	12
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SKILLFINITY	09/11/2020	To Undertake	3



Total	45	25	0	0	0	11	9	0	4
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4867600	3749716	1395743	1114501

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p><b>Computer Laboratories:</b> The College has computer laboratories, which cater to the academic need of the students of the institution. The equipments in computer laboratories are maintained by Microdot Centre. <b>Other Laboratories:</b> Mendipathar College is a Arts Stream College and therefore there are no other Laboratories apart from the Computer Lab. <b>Library:</b> The support and maintenance of the Mendipathar College Library is done by the library staff. The institution subscribes to N-list and E-Journals. The Library is partially automated with KOHA ILMS Software. <b>Sports Complex:</b> The College has a beautiful Sports Complex with 2 Basket Ball Courts, One Students Gallery and one Field for Outdoor Games. The Sports Complex is maintained by the College itself. <b>Computers:</b> The College has 45 computers installed in various facilities such as computer laboratory, library, College office, IQAC Room, Examination Room, and the cabins of Principal and Librarian. The 8 Departments are provided with 8 Laptops. These machines are maintained by Microdot Centre, Mendipathar. All these machines are optimally utilized for academic, administrative and examination related work. <b>Classrooms:</b> The College has 11 well-furnished classrooms spread over 3 buildings, of which 4 are ICT enabled. These rooms are utilized for conducting lectures and other academic activities such as presentations, seminars, workshops etc. The maintenance of the classrooms is looked after by the College itself. <b>Auditorium:</b> The institution has an auditorium with apt sound system. <b>Maintenance of Campus:</b> The College use to appoint dedicated man-power for regular upkeep and maintaining orderliness and cleanliness of the entire campus on contractual basis from time to time.</p> <p style="text-align: center;"><a href="http://mendipatharcollege.com/wp-content/uploads/2021/08/Maintaining-and-utilizing-physical-academic-and-support-facilities.doc">http://mendipatharcollege.com/wp-content/uploads/2021/08/Maintaining-and-utilizing-physical-academic-and-support-facilities.doc</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship	12	66600

<b>Financial Support from Other Sources</b>			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Talk	Nill	171	Nill	Nill
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	14	BA	POLITICAL SCIENCE	NEHU, SYNOD COLLEGE, USTM, ICFAI (TURA), WILLIAM	M.A

				CAREY UNIVERSITY	
2020	13	BA	GARO	NEHU, ICFAI (TURA)	M.A
2020	6	BA	EDUCATION	ICFAI (TURA AND SHILLONG), NEHU, NORTH EAST ADVENTIST UNIVERSITY (JOWAI)	M.A
2020	3	BA	HISTORY	NEHU, MAHATMA GANDHI UNIVERSITY	M.A
2020	6	BA	ENGLISH	NEHU, MASON PHILLIPS ACADEMY (TURA), ICFAI (TURA), MAHATMA GANDHI UNIVERSITY	M.A
2020	6	BA	PHILOSOPHY	NEHU, William Carey University, Shillong/ DDU-GKY, Mirza/ Mason Philips Academic, Tura	MA, MBA, MSW, Hotel Management
2020	1	BA	ECONOMICS	University of Science and Technology, Meghalaya	M.A
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Marathon Race on 14-12-2020	Institutional	57



College Week from 1st to 6th November, 2019	Institutional	476
Cricket Match between Teaching Staff and Students Union on 30th August 2019	Institutional	24
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a students' union body, called "Mendipathar College Student Union" (MCSU). The MCSU is elected annually by the students. The constitution, activities and funding of students body (MCSU) are done according to the rules and regulations of the college and university. • The MCSU publishes a college magazine, 'PHONEIX' every year. A Professor in-Charge Guides them in checking and editing the contents of the Magazine. The contents of the magazine are contributed by the students and the teaching staff either in English or in Garo language only. Financial assistance is given by the college for publishing the magazine. • The MCSU cooperates with the Co-curricular Committee in organizing the College Week once in a year which comprises of various games and sports, cultural and literary activities. MCSU also actively involves themselves in any other functions organized by the College. They also supports and coordinates the NSS and NCC activities of the College. • The MCSU is also concerned about students' academic and other issues within the college premises which they bring into the notice of college administration for better solution. Moreover there are also representation of Students' in various Academic and administrative bodies of the College like IQAC and Anti Ragging Committee.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registering Authority: District Sub Registrar, North Garo Hills, Meghalaya  
Registration Number: NGH/REGN/CRS/21/PtX/2015/207 Date of Registration: 29 Aug 2018

5.4.2 – No. of enrolled Alumni:

28

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two Practices of Decentralization and Participative Management in the Institution: 1. Committee System: The Institution has 14 different committees to handle different responsibilities. Following are the different Committees of the College which ensures the practice of the culture of Decentralization and Participative Management: a) Grievances Redressal Committee b) Career Guidance and Counselling Committee c) Library Advisory Committee d) Building Construction Committee e) Purchase Committee f) Examination Committee g) Admission Committee h) Women's Committee that looks after the gender equity promotion programmes organized by the institution i) Extension Programme Committee that looks after the students participation in extension activities with Government Organizations and Non-Government Organizations j) Anti-Ragging Committee k) Co-curricular Activities Committee that looks after the Sports and Cultural Activities and Competitions organized by the Institution. l) Research Committee m) Placement Committee n) Reshuffling Committee that used to recommend the names of the members of various committees for reshuffling after the completion of their term and which is approved by a General Staff Meeting. 2. Staff Meeting: General Staff Meeting is another practice of Decentralization and Participative Management. All the important decisions of the Institution are taken generally in the Staff Meetings by involving all the Staff Members of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college has introduced Admission on merit basis by replacing earlier First come First admission policy. Moreover the College also has introduced Online Admission facilities for students.
Library, ICT and Physical Infrastructure / Instrumentation	The College library has an institutional membership with UGC N-List Program. E-Journals are subscribed and are accessible in the library.
Research and Development	One Minor Research Project was completed, Funded by the Department of Social Welfare, Government of Meghalaya with the initiative of the Research Cell of the College.
Teaching and Learning	Being a Rural College the Teaching Learning Process of Mendipathar College got largely affected by the Covid Pandemic. However the College has tried to cope up with the situation through WhatsApp Classes.
Curriculum Development	Since the college is affiliated to

North Eastern Hill University, it is bound to follow the curriculum framed by the university. Therefore, in Curriculum Development the College can't play any significant role directly. However, the college use to influence the process by providing its feedback which is collected by the University and also by its representative member in the Boards of Studies from time to time.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The Affiliating University, NEHU introduced Online Admission and Student Information System (OASIS) with the introduction of Semester System. So that Mendipathar College also using the same portal as an affiliated college for governance of examinations.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	One Week Faculty Development Programme on Behavioural Remodelling and Use of ICT Tools for Classroom Delivery of Teachers	Nil	16/03/2020	20/03/2020	29	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on Research Methodology	1	12/07/2020	18/07/2020	7
Faculty Development Programme on Application of Software Tools in Research	1	27/06/2020	01/07/2020	5
One Week Faculty Development Programme on Behavioural Remodelling and Use of ICT Tools for Classroom Delivery of Teachers	29	16/03/2020	20/03/2020	5

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	23	10	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Mendipathar College Staff Council Loans. 2. Financial Assistance through Contribution	1. Mendipathar College Staff Council Loans. 2. Financial Assistance through Contribution	1. Students Aid Fund

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The External Audit was carried out by the Examiner of Local Accounts , Government of Meghalaya .The Auditors were stationed in the campus to check ten years Accounts for the following periods: From 1987 to 31.03.1994 From 04. 1994 to 31.03 .2001 From 2001 2002 to 20102011. For Internal Audit, the college engaged Sanjay and Das Company , Chartered Accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals

No Data Entered/Not Applicable !!!

[View File](#)

6.4.3 – Total corpus fund generated

325707

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teachers Meet Organized Departmentally in the College on 13th and 14th November, 2019  
2. Parents Representative in the IQAC takes active part

6.5.3 – Development programmes for support staff (at least three)

NONE

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. College tried to improve the Sports infrastructure by adding one Basket Ball Court  
2. IQAC took more active part in introducing and organizing various activities in the College.  
3. A Feedback Committee was formed to look after the matters of Feedback Collection and Analysis.  
4. The College Library is now partially automated and subscribe to N-List and e-journals.  
5. The College Collaborated with Skillfinity, Gauhati for Academic Developmental Activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organized Teacher Parents Meet Departmentally	13/11/2019	13/11/2019	14/11/2019	1000
2019	Organized One Workshop for the Teaching Staff on AQAR Preparation and Second	16/11/2019	16/11/2019	16/11/2019	23

	Cycle Accreditation				
2020	Organized One Week Faculty Development Programme on Behavioural Remodeling and Use of ICT Tools for Class Room Delivery of Teachers	16/03/2020	16/03/2020	20/03/2020	29
2020	Organized One Webinar for Teaching Staff (State Level) on Covid Nineteen Impact on Higher Education in the context of Meghalaya State	20/06/2020	20/06/2020	20/06/2020	40
2020	Organized one Webinar for the Students on Productive Time Management During Lock Down Period	13/05/2020	13/05/2020	13/05/2020	21
2020	Webinar organized by NSS Unit in association with IQAC, on Literacy, Teaching and Learning in the Covid Nineteen Crisis and Beyond	12/09/2020	12/09/2020	12/09/2020	9
<a href="#">View File</a>					

## **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The college is enriched with beautiful landscape with trees and flower bearing plants. The college has maintained its greeneries throughout the year and has taken initiatives to grow more trees and preserve the existing flora and fauna.</p> <p>The Institution takes serious measures to avoid damage to its natural environment. The college campus is naturally endowed with large forest cover and full of greeneries. The college enjoys one of the best landscapes available and is full of beautiful trees and plants. The college takes active part in plantation of trees during special occasions like World Environment Day. The college also maintains teak and rubber plantations. Steps has also been taken to keep the campus Plastic free. Proper care are being taken for keeping campus green, and awareness of stakeholders on environment conservation etc. These have brought about a positive impact for all and have inculcated environmental awareness and vibrant attitude towards its green surroundings.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
A HAND BOOK OF RULES REGARDING CONDUCT AND DISCIPLINE OF THE EMPLOYEES OF AIDED EDUCATIONAL INSTITUTION	01/03/2019	RULES REGARDING CONDUCT AND DISCIPLINE OF THE EMPLOYEES OF AIDED EDUCATIONAL INSTITUTION

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Attempts have been made to keep the Campus free from Plastic wastes. 2.
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Maintaining Separate Dustbins near each block for disposal of wastes. Moreover Garbage Bins are maintained in different parts of the Campus. 3. Tree plantations and beautification of the College Campus. 4. Conservation of existing forest area of the college. 5. Conservation of water bodies in the college premises. 6. Plantation of fruit bearing trees.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE I MENTOR MENTEE SYSTEM** The Mission of Mendipathar College is to expand the capacity of the poor aspirants and to uphold the quality of instructions in rural areas like Mendipathar. Since the College is situated in rural areas it is very difficult for the students to get proper guidance and essential resources for their growth. Some of the students are the first generation learners of Higher Education. In that context the Teachers need to play a significant role to ensure academic growth of the students. Along with the introduction of the Mentor Mentee System when the Teachers started to come personally in contact with the students, they become motivated not only to attend the classes regularly but also their participation and attendance in the Co-curricular activities increased significantly in comparison to last few years and performance in the external examinations become better. The students being at a vulnerable age tend to be misguided and distracted from their main purpose of 'study' due to the lack of proper guidance as most of the students belong to rural society and most of them are first generation learners of Higher Education. They are also affected by poor financial background, inability to support them for pursuing education by their family members, use of cell phones etc. Moreover some of the students' percentage of attendance could not be improved by serving notices to them. The mentor with constant counselling helps them to improve not only their studies but also to cope with their personal problems. The Mentors act as a guardian of the students' in the college. This helps the students to remain closer with the teacher in charge or the Mentor. The Mentors also try to strike a balance between students coming from different strata of society and thus try to create an environment of self respect, to make students become more responsible in their behaviour to create a better future. Mentorship is assigned to each member of Arts faculty based on the subject and classes they handle. Each staff member is allotted students for Mentorship as per the strength of the Department. All the faculty members divide the number of Mentees equally among themselves at the UG Level. The Mentor Mentee Sheet have been designed to make provision to include all academic, co-curricular and personal details of the students including their family, during the after admission into BA first semester. The mentor helps the students' to understand the curriculum of the University, to prepare for their examinations and also to understand the organizational culture of the college. The students' are responsible to communicate with the Mentors regarding their problems and also their inability to attend classes due to any problems. The parents are also called for and informed duly regarding the performance and behaviour of the students individually by the Mentors and also in the Teacher Parents Meet. Prior to the introduction of the Mentor Mentee System the Parents were also not much concerned about the activities of the College and the attendance of the Parents in Parent-Teachers Meet was negligible. But after the introduction of the Mentor Mentee System as a Best Practice there is significant difference in the awareness level of the parents as the Teachers started knowing the students and their families. The Parent Teachers Meet organized on 13th and 14th November, 2019 was a grand success as it was organized departmentally and all the mentors met the respective parents of their mentees and made them aware about the performance of the students. **BEST PRACTICE II ADOPTION OF 'KAWAK' VILLAGE** Few years back NSS unit of the college held a camp and conducted a socioeconomic survey in the village Kawak. It was



found that the village is poverty ridden, having low literacy rate and less income generating opportunities. Since the village is in close proximity with the college, it was decided to adopt the village so that the college can contribute to the local community. The Villagers need awareness not only on health and education but also on the issues like women empowerment and forest conservation. During Covid Pandemic the College also took part in Awareness Campaigns in the village.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mendipatharcollege.com/wp-content/uploads/2021/08/BEST-PRACTICES.doc>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**FINANCIAL SUPPORT SERVICES:** The College was established in an area of 73.19 acres of Land with the primary objective of providing Higher Education to the socially backward sections of the society in general and Garo Community in particular. The college is the outcome of the long standing aspiration of the people of the locality and it nurtures a collective dream which is reflected in the vision of the college. In tune to its motto, "Knowledge is Power", the college aims to spread the Higher Education to economically and educationally backward sections of society in general and Scheduled Tribes in particular. Therefore, to help the meritorious students from the poor financial background, the college has introduced financial support services to the students.

**FREESHIP:** The meritorious students are given free admission under Freeship Scheme. In the academic year 2019-20, 12 students were given free admission into the UG courses. The total cost borne by the college for the 12 students were Rs.66,600/-.

Provide the weblink of the institution

<http://mendipatharcollege.com/wp-content/uploads/2021/08/Institutional-Distinctiveness.doc>

### 8.Future Plans of Actions for Next Academic Year

1. To introduce online classes for Students 2. To Organize Tree Plantation Programmes 3. To Organize Anti-Tobacco Campaign Programme 4. Continuation of efforts towards eco-friendly practices