YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	**Mendipathar College**
• Name of the Head of the institution	**Dr. Mothis M.Sangma**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**03659268220**
• Mobile No:	**8837493265**
• State/UT	**Meghalaya**
• Pin Code	**794112**
2.Institutional status	
• Affiliated / Constitution Colleges	**Affiliated**
• Type of Institution	**Co-education**

• Location	**Rural**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**North Eastern Hill University**
• Name of the IQAC Coordinator	**Bhaskar Jyoti Borah**
• Phone No.	**9101784383**
• Alternate phone No.	**9436708690**
• IQAC e-mail address	**mendipatharcollege@yahoo.com**
• Alternate e-mail address	**borah_bhaskar@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://mendipatharcollege.com/wp-content/uploads/2023/09/AQAR_Report_2021_22.pdf**
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.9**	**2018**	**26/09/2018**	**25/09/2023**

6.Date of Establishment of IQAC	**23/03/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount

Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

☐ Improvement of College Campus & environment
☐ Improvement of University Result
☐ Improvement of working environment

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To increase the student enrollment in the Institution	Student enrollment has reached the desiredgoal
Participation in AISHE	The Institution submitted report every year

To increase the number of students pursuing for Higher Education	The number of students' pursuing is increasing year by year

13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Mendipathar College	27/01/2025

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	Nil

15. Multidisciplinary / interdisciplinary

The Institution has transformed itself into a multidisciplinary institution. The approach of the Institution towards the integration of humanities and other discipline has provided a good combination of various subjects. the institution has offered a flexible curricula which includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value- based towards the attainment of a holistic and multidisciplinary education. The Institution adhered to the rules and regulations of the affiliating University (NEHU) as per the multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education.

16. Academic bank of credits (ABC):

With regard to Academic Bank of Credit (ABC) the College has conducted Workshops for the First Year Undergraduate Students so that the students will be aware and able to understand about this new system. The students of First Year Undergraduate students have registered under ABC as required for. In reference to design of the curricular and pedagogical approaches including text book, reading material, the Institution follow the affiliating University direction.

17. Skill development:

In order to encourage the students with regard to various skill programmes, the Institution has organized various practical training, workshops, and departmental seminars. These vocational programmes has enhanced the knowledge of the students for their future career. As a matter of fact only for the Sixth Semester students are organized with soft skill and vocational training.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

With regard to integration of Indian Knowledge System, teaching in Indian languag, the Institution used Garo and Assamese as part of this mission. As of now we are following the affiliating University rules and regulations with regard to various courses.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As in the previous years the Institution is following OBE policy in order to keep the record of the result of every student through mentor mentee system. Course Outcomes and Programme outcomes are discussed by the faculty members.

20.Distance education/online education:

For the student benefit, various programmes such as whatsapp are used extensively to help the students with regard to supplying of notes/study materials, information, etc. The Institution is a member of NLIST – INFLIBNET for Scholarly Content to extend e-resources whenever the student/faculty require study materials, etc.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	86

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1422

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	475

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	480

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	42

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	12

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	11
4.2 Total expenditure excluding salary during the year (INR in lakhs)	5749952.54
4.3 Total number of computers on campus for academic purposes	39

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Mendipathar College is an affiliated college of North Eastern Hill University and follows the syllabi prescribed by the University.
- The programmes and curriculum are make known to the students at the beginning of the classes. Departmental Orientation Programmes are conducted to sensitize the students about the courses.
- The teachers engage themselves in discussions departmentally to expand the scope and range of the given curriculum and make it relevant to the students.
- The Principal presides over the meetings with all departments before the end of the semester to review the completion of

- syllabus and plan out departmental and college level duties for the next semester.
  - Staff Meetings and IQAC meetings are another mode used for orienting and organizing the teaching body toward those aspects that are crucial to implementation of the curriculum. Examples of these include the setting of admission criteria for optimizing standards of teaching-learning, admission counseling through faculty inputs, formations of committees, work allocation of the teachers, time tables, admission, attendance, internal assessment, academic affairs, library up gradation, examinations, department associations, etc.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The students are evaluated through internal tests and assignments.
- Department / Examination Department of the institution prepared a time table for the conduction of internal test/examination departmentally.

File Description	Documents
Upload relevant supporting documents	**View File**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

86

File Description	Documents
Any additional information	**View File**
Minutes of relevant Academic Council/ BOS meetings	**View File**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The parent University prescribes the Environmental Studies as a compulsory paper for the last semester of undergraduate studies and for First Semester (NEP-FYUP) students.**
- **In addition to Environmental Studies the Environmental topic is included in the syllabus of Economics and Education.**

Professional Ethics and Human Values are covered in the Philosophy, Political Science, Education and Economics syllabus.

File Description	Documents
Any additional information	**View File**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**View File**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

2

File Description	Documents
Any additional information	**View File**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**

Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

475

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

475

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the Students and identifies the Advanced and Slow learners on the basis of interactions and involvement during classes and Internal Assessment Tests and also on the basis of University Examinations Results.

Special attention is given to solving the problems of the students both inside and outside the classroom. Students also visit the

Teachers in their Departmental Staff Room to get their doubts clarified and also to ask for study materials from Teachers.

The Teachers not only help the students directly in the classrooms but also through different WhatsApp Groups formed by every Department. The Teachers supply their Notes and Study Materials through IT.

Class Room Test are taken and Extra Assignments Tests are given to the slow learners departmentally.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1422	42

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers use skill based methods such introducing, demonstrating, citing examples and exceptions, hypothesizing, conforming, contrasting, explaining, elaborating and concluding. The experimental learning develops highlighting or emphasizing, prompting to encode different entities as equivalent among learners and also provides models to emulate and opportunities for performance to the learners. The following Methods have been adopted:

- For Experimental Learning PowerPoint Presentation is used and Videos are shown in the classrooms.
- For Participative Learning Teachers encourage Group Discussions and Student Seminars are organized by all the Departments.
- Methods of Attempting Questions in Examination are also explained in the Classrooms.
- For Problem Solving Skills Home Assignments are given which the students have to complete by using the Library of the College.

File Description	Documents
Upload any additional information	**View File**
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. It is used in the development, organization and summarizing phases of the topic. It brings world events to the classroom and helps in promoting interrelationships and assessing learning outcomes. It is a very high supporting factor for the teaching-learning process. The following ICT-based Teaching-Learning Methods are adopted by the institute. ICT-based Teaching-Learning Methods: Creating**
- **WhatsApp Group to Share Knowledge. Classrooms are well equipped with ICT infrastructure mentioned as under: LCD Projector Wi-Fi Facility CCTV Electric Podium**

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

448

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **The institute follows the pattern of the University by following the Academic Calendar of the University in order to be efficient and time bound conducting of Unit Tests, Seminars and Home Assignments.**
- **The calendar brings transparency in internal assessment and is robust in terms of frequency and mode for it is open to all and informs the same agenda to all. It helps students to prepare before the time of the event. It gives them sufficient time to study the given unit of the syllabus. The Examination Department based on the Academic Calendar of the University (NEHU)**
- **Moreover, Students are also given the opportunity to place their grievances in front of the Examination Department and their grievances were amicably settled. To avoid discrepancies Internal Marks are displayed on the Notice Board and also shared in the Departmental WhatsApp Groups.**

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **The students are communicated the process of the evaluation in advance. The time table is displayed on the notice board well in advance. The exams are conducted under strict invigilationand an invigilator is appointed for a batch of 25 students. The college has authorized the Examination Cellt o solve examination related complaints of the students. The cell takes impartial initiatives for transparent justification on the grievances of the students.**
- **The complaints , if any, regarding results and correction in marksheets are handled by the Examination Cell and College Office.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In every IQAC meeting and Staff Meeting discussed about the learning outcomes and it is communicated to all the teachers of the college. The students are also communicated about the Programme outcomes,Programme Specific Outcomes and Course outcomes through counseling programme. Programme outcomes, Programme Specific Outcomes and Course outcomes are also displayed in the college website for teacher, student, and for public as a whole.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**View File**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are evaluated by the institution in IQAC Meetings and Staff Meetings and the same are communicated to the Teachers and to the students in the formal way of the discussion in the classroom.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

205	

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0	

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**

Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has taken lots of initiative with regard to extension activities in order to help institute-neighbourhood community to sensitize students towards community responsibility and requirements. The institution has organized various extension programmes and our students have actively participated in such

social activities which indeed help them. The volunteers of National Service Scheme (NSS) Unit and National Cadet Corps (NCC) Unit of our institution have participated in various community services such cleaning drive, tree plantation programmes as well as various awareness programmes – Drugs and H.I.V awareness programmes, Legal Awareness Programmes, Environment related Programmes, Yoga, Vaccination Awareness Programmes etc each year. In fact these programmes and activities have helped and instilled the students with the sense of responsibility towards community and the students also learned various lessons have to live in harmony with everyone. No doubt these programmes provide space for the students to show their hidden talents and also to build up leadership skill and confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

561

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Adequate facilities such as class rooms, library, computer laboratory and auditorium are provided in the Institution for teaching learning activities. Classrooms: At Present there are 11 Classrooms, fully-furnished, well-ventilated, spacious lecture rooms for taking theory classes. 5Classrooms are equipped with LCD projectors and Screens to adapt advanced teaching methods.

Laboratories: Since, in Mendipathar College there is only one stream i.e. Arts Stream only, therefore, there are no Laboratories in the College so far.

Computing Facilities: There are 41 Computers in the College which include 32 Desktops and 9 Laptops. 31 Desktops and 8 laptops are used for Academic Purposes. The College is using the Classrooms with LCD Projectors for Seminars and Workshops. Library: The support and maintenance of the Mendipathar College The library is done by the library staff. The institution subscribes to N-list and E-Journals. The Library is partially automated with KOHA ILMS Software.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for SPORTS Activities: The College is provided with both basic infrastructures for education and sports. The Games like Basketball, Volley Ball, Cricket, Football, Athletics, and trendy games are conducted. There are 2 Basket Ball Courts, 1 Audience Gallery, with a big ground which is used for playing Foot Ball, Cricket, and other Outdoor Games. Multipurpose Hall: Mendipathar College has a Multipurpose Hall(Named as New Auditorium) which is used as a Class Room, as an Examination Hall and also to organize various meetings Cultural programs and Indoor Sports Activities of the College.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**http://mendipatharcollege.com/photo-gallery/**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5749952.54

File Description	Documents
Upload any additional information	**View File**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using an ILMS Softwrae using KOHA. But the nature of Automation is partial. The Version of KOHA used is 20.05.07.000 which is the latest version. The Year of Automation is 2017.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**View File**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

3,78,513.81

File Description	Documents
Any additional information	**View File**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Mendipathar College frequently updates its IT facilities. Internet facilities are made available in the College Office, IQAC, Library and also in the Examination Cell.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**View File**

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 – 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1569890

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The various activities of the college are managed by different committees and incharges. Presently the college has a Building Construction Committee, IQAC, Library Advisory Committee, Purchase Committee, Cocurricular Committee for Music, Games and Sports, and MoU Partner for looking after ICT facilities. These Committees and incharges perform their responsibilities as per the established rules and regulations of the college to maintain and utilize the physical, academic and support facilities. There are 23 numbers of computers with Dual Core, 1GB RAM, 320 GB Hard disk etc, available in the computer lab and 1 number in the staff room with Core 2 duo, 2 GB RAM, 500 GB Hard disk, 3 Desktops in the Office, 2 desktops in the Library, 2 Desktops in the Examination Branch, 12 nos. of Laptops' are available one Laptop in each department, 2 Laptops in the Office and 2 laptops' in the Examination Department, 1 Desktop with IGNOU and 1 Desktop in the IQAC. There are total 45 Computers in the Institution at present. The college expanded the infrastructural facilities in the form of well staked Library, computer lab with internet connectivity. The playground is used for outdoor games by local youths and College students, and also other members of the locality.

File Description	Documents

Upload any additional information	No File Uploaded
Paste link for additional information	**http://mendipatharcollege.com/iqac-cells/**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1106

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a students' union body, called "Mendipathar College Student Union" (MCSU). The MCSU is elected annually by the students of the college. The constitution, activities, and funding of the students body (MCSU) are done according to the rules and regulations of the college and university. The MCSU publishes a college magazine, 'PHONEIX' every year. A Professor in-Charge Guides them in checking and editing the contents of the Magazine. The contents of the magazine are contributed by the students and

the teaching staff either in English or in the Garo language only. Financial assistance is given by the college forpublishing the magazine. The MCSU cooperates with the Cocurricular Committee in organizing the College Week once in a year which comprises various games and sports and cultural and literary activities. MCSU also actively involves itself in any other functions organized by the College. They also support and coordinate the NSS and NCC activities of the College The MCSU is also concerned about student's academic and other issues within the college premises which they bring to the notice of the college administration for better solutions. Moreover, there is also the representation of Students in various Academic and administrative bodies of the College like IQAC and Anti Ragging Committee.

File Description	Documents
Paste link for additional information	**https://mendipatharcollege.com/iqac/**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**View File**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Mendipathar College has a Registered Alumni Association. Following are the particulars. Registering Authority:District Sub Registrar, North Garo Hills, Meghalaya Registration Number:

NGH/REGN/CRS/21/PtX/2015/207 Date of Registration: 29 Aug 2018. Mendipathar College has a Representative from the Alumni Members in the Governing Body and also in the IQAC. An Almirah was donated to the College by the Alumni Members as a part of the Golden Jubillee Celebration of the College which is now being used by the Examination Cell of the College.

File Description	Documents

Paste link for additional information	https://docs.google.com/forms/d/e/1FAIpQLSfE SAS0b2sldGTV6271BghdmuX8HPVOQ5irnYuC_sq97zRQ gw/viewform
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission: The College aimed at holistic development to expand capacity to cater to poor aspirants and at the same time to uphold the quality of instruction in rural areas. Vision: The Mendipathar College, Mendipathar established in 1971 with the Motto `Knowledge is power` which means the energy to apply for the benefit of the society. Aims and Objectives:

- To perform the difficult role of spreading knowledge to the people of the remote areas.
- To enhance the quality and excellence in rural areas.
- To create new learning environment using appropriate methodologies and techniques

Accordance to the vision and mission, the leadership maintains a transparent and interactive environment. The stakeholders are encouraged to participate in decision-making process. The principal monitors all the activities by regular interaction. The Governing Body is the executive authority that exercises general supervision. During the staff council meeting, the review of all activities is done. The departments and the various committees are responsible for the smooth implementation of the directives. The IQAC is instrumental in making the institution working in tune with its Mission and Vision. The Mission and Vision of the College is also widely published in the College Prospectousand also in the College Website.

File Description	Documents
Paste link for additional information	http://mendipatharcollege.com/about-us/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is the essential applied principle of Management which is visible in every activity of the Institution. Different Committees are set up to undertake different activities.The Management always encourages the involvement of the Teaching Staff in the quality assurance, enhancement, and developmental activities of the College by being members of bodies such as IQAC, Staff Council, and different Cells and Committees. The Governing Body being the apex body of the Institution leads the Principal and staff, towards the fulfillment of its mission and vision. The Governing Body meets at least twice a year for discussion, policymaking, and implementation based on feedback received from the Principal. Administrative powers andresponsibilities are delegated to the Faculty Members on the basis of their competence, commitment and aptitude to meet theinstitutional objectives. The institution's democratic principles of decentralization and participativemanagement are also reflected through involvement of staff members and students in various committees and cells. Decision making is also decentralized through these committees. All the Committee Lists along with the Members are also reflected in the College website. IQAC looks after smooth functioning and quality enhancement of the college. Students as well as members of non-teaching staff are members of different Cells and Committees, and are further delegated responsibilities of planning and execution of activities, overseen and guided by Faculty Members. Moreover in relation to AQAR, 7 IQAC Members are put in charge of one criterion each.

File Description	Documents
Paste link for additional information	**http://mendipatharcollege.com/iqac-cells/**
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policy of the college is in alignment with the affiliating University and the UGC. The college level policies are framed and implemented by the Governing Body and the IQAC. During the IQAC and Staff Council Meetings held the activities to be carried outareframed by the IQAC as per the AQAR Format. The perspective plan was thoroughly discussed and all the Committees, Criteria-Incharges and staff members aredirected to implement the same during the session. The academic plan is prepared according to the Academic Calendar of the Affiliating University. Departmental Registerswere provided to the faculty members to note down the daily activities and signed regularly by the HoDs and monthly by the Principal. All the heads of the departments and conveners of the various committees conducted the meetings at the level and the decisions taken during the discussion were documented in the form of proceedings. The IQAC collects all the documents for further action. Moreover, the College also got a Sanction from RUSA for an amount of 2 crores for building construction activities which is

helping the college to realize its Mission and Vision in tune with which the perspective plan is made.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the apex body of Mendipathar College and the College is permanently affiliated to North Eastern Hill University, Meghalaya. Administrative Setup: The Governing Body is the apex body of the College relating to administration. The Governing Body is entrusted with the power of designing policies and making decisions for the smooth functioning of the college. This is the supreme body that decides all matters relating to appointments. Internal Quality Assurance Cell (IQAC): The IQAC is considered the think tank of the college. It comprisesthe Principal, Co-ordinator, Faculty Members, Students' Representatives, Nominees from various stakeholders like Alumni, Parent's representatives, and representatives from industry. All academic, curricular, extra-curricular, extension, and developmental activities come under the purview of the IQAC. Academic Administration: The Principal is assisted by One Vice-Principal followed by the Heads of the departments and faculty members. For official matters, the UDA is assisted by the LDA, clerks, and support staff. At the department level, the organization includes Heads of departments and faculty members, and non-teaching staff from the Office. The Assistant Librarian is looking after the smooth functioning of the Library and is assisted by the Library clerks and library attendants.

File Description	Documents
Paste link for additional information	**http://mendipatharcollege.com/mendipatharcollege-library/**
Link to Organogram of the Institution webpage	**http://mendipatharcollege.com/academics/**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents

ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**View File**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**View File**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following facilities are available to all permanent teaching and non-teaching staff. Regular and emergency loan facility is provided from the Mendipathar College Staff Council. Leaves to teaching and non-teaching staff are sanctioned as per the norms. Financial assistance is given to the faculty members to promote the research activities and also attending Workshops. Festival Advance facility is also available for non-teaching staff as per availability of funds. College also provide financial assistance to students families in case of any death of college students. Moreover College is also having in practice a 'Contributory Fund', wherby all the faculty members contribute in Need, when any medical emergency arises or in case of wedding or even death of the family members of any Faculty Member. A Register for that purpose is also maintained.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**View File**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during

the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**View File**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for Teaching Staff: The Institution follows the Performance Appraisal System laid down by the UGC and implemented by University of NEHUin the Form of Performance based appraisal system the Minimum norms of Selection Committee, SelectionProcedure as well as API Score Requirements for the Differentcadres. Confidential Report of Teaching and Non-Teaching Staff is prepared by Principal of the College every year. A very systematic and effective Performance Appraisal System of the College is in place for all Teaching and Non-teaching Staff Members. Through these appraisals the College encourages professional growth and development. The Process is designed to explore the individual professional skills and progress of employees and their participation in Academic, Research, Curricular and Co-curricular activities which in turn lead to the overall development of the Institute. However The Institution don't follow the Performance Appraisal System for the Full Time Teachers working under the Non- Sanctioned Posts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The External Audit was carried out by the Examiner of Local Accounts, Government of Meghalaya in the year 2022.

For Internal Audit, the college engaged Sanjay K. Das & Company ,Chartered Accountant

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has no other sources of funds rather than the admission fees of the students. At Present, there are no other resources of the Institution through which funds can be mobilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college was established in 2017 and since then striving hard to enhance the quality of teaching, learning and evaluation and promote the research attitude among the faculty members. IQAC is the backbone of all the quality initiatives in the college.The Internal Quality Assurance Cell (IQAC) of the College plays a vital role in ensuring quality in education through various quality enhancement measures and monitoring mechanisms in the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has introduced Mentor Mentee as a Best Practice and through which it reviews the learning process and outcome of the students' Departmentally. All the Professors' are appointed as Mentors with a limited number of students placed under them for personal guidance, counseling and assistance. It is through this process that the entire academic data of the students are maintained and the Institution is in a better position to control, influence and motivate them for a better future. The Incremental Improvements of the Students are recorded properly by every department in the Mentor- Mentee Record Sheets.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	D. Any 1 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**http://mendipatharcollege.com/aqar/**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution aspires to treat all of its students equally, irrespective of caste, creed, tribe and most importantly gender. We are committed in according equal rights and opportunities to our girl students and leave no room for discrimination either inside or outside the classroom. We try to promote gender equality and women empowerment and also give awareness on gender related issues. The college constituted the Women's Cell not only to look after and monitor any issues relating to girl studentsbut also to create awareness on gender sensitivity issues and also to promote women empowerment. The women's cell conducts various programs relating to gender issues and sensitization. The cell is also assigned to receive any complaints and grievance of the girl students as well as faculty relating to discrimination and harassment on grounds of gender differences and to ensure their safety and security. The college is also committed to make the students aware of interpersonal relationship equality and fraternity among them. The college have a separate washrooms for the girl students to accord them dignity and privacy. CCTv cameras are also installed in the corridors to keep vigil, monitor student behavior and to ensure safety of students in general and girl students in particular.

File Description	Documents
Annual gender sensitization action plan	**Nil**

Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**http://mendipatharcollege.com/facilities/**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is very important as it reduces the toxic impacts on the environment. The Institution maintainsSeparate Dustbins near each block for disposal of wastes. Moreover Garbage Bins are maintained in different parts of the Campus. Since Mendipathar College hasn't introduced Science Stream yet, therefore there is no generation of Biomedical waste and Hazardous Chemicals and radioactive waste management.E-waste is managed with the help of Microdot Computer Centre, Mendipathar. The Electronic gadgets etc. that becomes unworkable are supplied to the Microdot Computer Centre, Mendipathar where they use it for vocational education or other purposes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	**D. Any 1 of the above**

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As an educational Institution, we have demographic diversity as the students hail from different socio-economic backgrounds having their own language preferences. We have students from different communities like Garo, Rabha, Hajong, Koch, Bengali, Nepali, Assamese etc. There is an environment of tolerance and harmony in the college. No student or Employee is discriminated against on the basis of caste, creed, community, gender, or religion. Diversity is also seen in the parent stakeholders whose occupations range from farmers, auto-rickshaw drivers, Teachers, etc. With respect to the distinctiveness of every student, all the members of the institution by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place. Teacher Mentors are assigned to the students so that help can be provided and special attention can be given to the students. Freeships are provided to Meritorious students and also to the Physically Challenged Students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ethical practices and responsible behaviors are expected from the staff and students in the induction and the same is conveyed to them through different platforms and events. The Syllabi of the Degree Courses included unitsfor 'Human Rights' and

'Constitution'. it also included Democracy and Environmental Science as units to familiarize the students with these concepts. In keeping with the Constitutional Responsibility of preserving and caring for the Environment, college organizes activities with themes surrounding Environmental concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Mendipathar College celebrates/organizes national and international commemorative days, events and festivals in the college. Name of Important Observations, Day and Dates are given below: 26th January Republic Day 22nd April EarthDay 31st May World No Tobacco Day 5th June World Environment Day 21st June International Yoga Day 15th August Independence Day 29th August National Sports Day 5th September Teacher's Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File

Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I MENTOR MENTEE SYSTEM : Mendipathar College has chosen Mentor Mentee system as a best practice to guide the students properly and to improve their performances. The Mentors act as a guardian of the students' in the college. All the faculty members divide the number of Mentees equally among themselves departmentally, at the UG Level. The Mentor Mentee Sheet have been designed to make provision to include all academic, co-curricular and personal details of the students to be filled up in the Students' Profile Form, after admission into BA first semester. The mentor helps the students' to understand the curriculum of the University, to prepare for their examinations and also to understand the organizational culture of the college.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

FINANCIAL SUPPORT SERVICES: Mendipathar College was established with the primary objective of providing Quality Higher Education to the socially backward sections of the society in general and Garo Community in particular. In tune to its motto, "Knowledge is Power", the college aims to spread the Higher Education to economically and educationally backward sections of society in general and Scheduled Tribes in particular. Mendipathar College has choosen Financial Support Services as a tool to help the meritorious and poor students to promote quality education in a rural area like Mendipathar which is the priority of the Institution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To Prepare for the 2nd Cycle Assessment and Accreditation
2. To organized workshop on NEP
3. To continuous update of Colege Website
4. Preparation of Academic Calendar 2024-25
5. To organize workshop on Bee Keeping and Web Designing to the students

6. To introduce MIS in the College Office